

Access/Correction Request

Corporate Access & Privacy
13th Floor, West Tower
Toronto City Hall, 100 Queen St. West
Toronto, Ontario, M5H 2N2
Tel: 416-392-9684

Municipal Freedom of Information and Protection of Privacy Act/Personal Health Information Protection Act

Application Fee *\$5.00. An application fee of \$5.00 is to accompany all requests for information and/or correction requests. Please make cheque/money order payable to City of Toronto. Forward to the Corporate Access and Privacy Office at City Hall, 13th Floor, West Tower, 100 Queen Street West, Toronto, ON M5H 2N2.

Please include a copy of a signed form of identification, with any request for your own personal or personal health information.

Request for: <input checked="" type="checkbox"/> Access to General Records <input type="checkbox"/> Access to Own Personal Information/Personal Health Information <input type="checkbox"/> Correction of Own Personal Information/Personal Health Information	City of Toronto Identify Division: PFR Unit Name/Location: Parks Other Institution: (If applicable)
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Last Name:	First Name:	Initial:
Daytime Telephone No. ()	Evening Telephone No: ()	
Address:	Suite No.	
City/Town:	Province:	Postal Code:

Detailed description of requested records, personal information records or personal information to be corrected.
 ** If you are requesting a correction of personal information, please indicate the desired correction and attach any supporting documentation.

attached
 [res wading pool/splash pad maintenance costs]

Preferred method of access to records: Examine Original Or Receive Copy
 * Fees: Please note processing costs (i.e., photocopying, postage) may apply. [Click here to see fee schedule.](#)

Signature Of Applicant _____ Date 7 02 2012
 Day Month Year

Office Use Only			
<input type="checkbox"/> MFIPPA	<input type="checkbox"/> PHIPA	<input type="checkbox"/> BOTH	
Date Request Received	Date Application Fee Received	Date Due	Request Number
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Day Month Year	Day Month Year	Day Month Year	

The personal information on this form is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act*. The information will be used for the purpose of responding to your request. Questions about this collection should be directed to the Director, Corporate Access and Privacy Office, at (416) 392-9684, 13th floor, West Tower, City Hall, 100 Queen St. W., Toronto, ON M5H 2N2