

Contract Awards – November 9, 2011 - Composite Report

Date:	November 3, 2011
To:	Bid Committee
From:	Director, Purchasing and Materials Management
Reference	Various Calls

SUMMARY

The purpose of this report is to advise on the results of the competitive procurement calls issued by the Purchasing and Materials Management Division and to recommend contract awards as outlined in this report.

RECOMMENDATIONS

The Director of Purchasing and Materials Management recommends that the Bid Committee grant authority to award the following contracts in accordance with the Contract Details set out in the appendices of this report:

1	Call Document	Tender No. 192-2011
	Description	For the supply of all materials, equipment, labour and supervision required to construct a new artificial outdoor ice surface at Cedarvale Park, South District
	Recommended Bidder	Frank Pellegrino General Contracting Ltd.
2	Call Document	Request for Quotation 6034-11-3204
	Description	Supply of all labour, materials and equipment necessary for the Removal of all household hazardous wastes (HHW) from City of Toronto Depots, Community Environment Days, and Materials Recycling Facilities (MRFs) for the City of Toronto’s Solid Waste Management Services Division
	Recommended Bidder	Hotz Environmental Services Inc.
3	Call Document	Request for Proposal 3405-11-3050
	Description	For the non-exclusive supply and delivery of a pilot Enterprise Document and Record Management Solution (EDRMS) for the

	City of Toronto, City Clerk's Office for the period from date of award to December 31, 2013
Recommended Proponent	HCL Canada in partnership with Price Waterhouse Coopers, Imex Systems Inc. and Newgen Software Technologies

COMMENTS

(1) REQUIREMENTS

For each of the recommended contract awards, the following requirements have been met:

- (a) The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;
- (b) the Deputy City Manager and Chief Financial Officer agrees with the Financial Impact information;
- (c) the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- (d) the call document was advertised on the City's internet website and bids or proposals were opened publicly; and
- (e) the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE – CHIEF PURCHASING OFFICIAL



Lou Pagano, P. Eng.
Director
Purchasing and Materials Management Division

(2) APPENDICES – Contract Details

(2) CONTRACT DETAILS
APPENDIX #1

Date: October 27, 2011

Call No:

Tender No. 192-2011

Description:

For the supply of all materials, equipment, labour and supervision required to construct a new artificial outdoor ice surface at Cedarvale Park, South District

Call Dates:

Issued July 25, 2011; Closed Sept. 6, 2011

Ward No:

Ward 21 – St. Paul's

Recommended Bidder:

Frank Pellegrino General Contracting Ltd.

Contract Award Value:

\$1,363,600.00 net of all applicable taxes and charges

\$1,537,478.00 including HST

\$1,387,599.30 net of HST Recoveries

Number of Bids:

Four (4) Formal Bids, Two (2) Informal Bids (not considered); Total Six (6) Bids.

Financial Impact:

The total contract award identified in this report is \$1,537,478.00 including HST and all applicable charges. The total cost to the City is \$1,387,599.30 net of HST Recoveries.

Funding for the award is available in the 2011 Parks, Forestry and Recreation Capital Budget and 2012 – 2020 Capital plan in the accounts as provided below

Account	Description	Total (net of HST Recoveries)
CPR117-41-19	Cedarvale Park Redevelopment Account	\$ 1,387,599.30

The Engineer's cost estimate for this project is \$965,000 net of all applicable taxes and charges.

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(2) CONTRACT DETAILS
APPENDIX # 2

Date: October 28, 2011

Call No:
Request for Quotation 6034-11-3204

Description:
Supply of all labour, materials and equipment necessary for the Removal of all household hazardous wastes (HHW) from City of Toronto Depots, Community Environment Days, and Materials Recycling Facilities (MRFs) for the City of Toronto's Solid Waste Management Services Division, for a two (2) year period from January 1, 2012 to December 31, 2013 with the option to renew the contract for one (1) additional two (2) year period from January 1, 2014 to December 31, 2015, at the sole discretion of the General Manager of Solid Waste Management Services and subject to budget approval. Should the option to renew be exercised, then the General Manager of Solid Waste Management Services will request the Director of Purchasing and Materials Management to process the renewal under the same terms and conditions.

Call Dates:
Issued: September 8, 2011, Closed: September 28, 2011

Ward No:
All Wards

Recommended Bidder:
Hotz Environmental Services Inc.

Contract Award Value:
From January 1, 2012 to December 31, 2013:
2012 = \$1,825,456.10 net of all applicable taxes and charges = \$1,857,584.13 net of HST recoveries
2013 = \$1,825,456.10 net of all applicable taxes and charges = \$1,857,584.13 net of HST recoveries
Total = \$3,650,912.20 net of all applicable taxes and charges
Total = \$4,125,530.79 including all applicable taxes and charges
Total = \$3,715,168.26 net of HST recoveries

Option renewal from January, 2014 to December 31, 2015:
2014 = \$1,880,219.77 net of all applicable taxes and charges = \$1,913,311.64 net of HST recoveries
2015 = \$1,880,219.77 net of all applicable taxes and charges = \$1,913,311.64 net of HST recoveries
Total = \$3,760,439.54 net of all applicable taxes and charges,
Total = \$4,249,296.68 including all applicable taxes and charges
Total = \$3,826,623.28 net of HST recoveries

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The total potential contract award including all option years identified in this report is \$7,411,351.74 net of all applicable taxes and charges, \$8,374,827.47 including all applicable taxes and charges, and **\$7,541,791.54 net of HST recoveries.**

Number of Bids:

One (1)

Financial Impact

The total contract award, including all option years identified in this report, is \$8,374,827.47 including all applicable taxes and charges. The total potential cost to the City, including all option years, is \$7,541,791.54 net of HST recoveries. Funds required for the period from January 1, 2012 to December 31, 2013 are available in the recommended 2012 Solid Waste Management Services Operating Budget. Should the option be exercised, then appropriate funding will be requested, if necessary, in future 2014 and 2015 Solid Waste Management Services Operating Budget submissions.

The contract will be administered under the funding details provided below:

Account(s)	Initial Award (net of HST recoveries)	Option Renewal for Additional Two (2) Year Period (net of HST recoveries)	Total Potential Contract Award (net of HST recoveries)
	January 1, 2012 to December 31, 2013	January 1, 2014 to December 31, 2015	
Operating SW0612 - 4860	2012 = \$1,718,534.66 2013 = \$1,718,534.66 <hr/> Total = \$3,437,069.32	2014 = \$1,770,090.69 2015 = \$1,770,090.69 <hr/> Total = \$3,540,181.38	\$6,977,250.70
Operating SW0751 - 4403	2012 = \$139,049.47 2013 = \$139,049.47 <hr/> Total = \$278,098.94	2014 = \$143,220.95 2015 = \$143,220.95 <hr/> Total = \$286,441.90	\$564,540.84
Total Costs	\$3,715,168.26	\$3,826,623.28	\$7,541,791.54

It should be noted that under the Waste Diversion Ontario/Stewardship Ontario Municipal Hazardous or Special Waste (MHSW) Program Plan, portions of the expenditures under cost element SW0612 4860 and SW0751-4403 would be funded by Stewardship Ontario and the Ministry of the Environment (MOE) under the following two (2) options:

1. Commencing January 1, 2012, Stewardship Ontario (SO) has proposed plans to set up and pay directly its own contracted service providers selected portions of Phase 1 MHSW at the amount estimated to be \$859,267.34 or approximately 50% of the costs in 2012. Accordingly, the City would receive additional \$429,633.68 funding from SO and MOE. The

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2. City would then be responsible for the remaining \$429,633.65 charged to cost centre SW0612-4860.
3. If the above is delayed or in the event does not occur at all commencing January 1, 2012, the City will potentially be responsible to pay all initial costs defined in the chart and would receive subsequent revenue from Stewardship Ontario and MOE which was budgeted in SW0703-8010 at \$1,288,901.02 or approximately 75% of the costs in 2012.

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(2) CONTRACT DETAILS
APPENDIX # 3

Date: November 3, 2011

Call No:

Request for Proposal 3405-11-3050

Description:

For the non-exclusive supply and delivery of a pilot Enterprise Document and Record Management Solution (EDRMS) for the City of Toronto, City Clerk's Office for the period from date of award to December 31, 2013.

Call Dates:

Issued March 31, 2011, Closed June 24, 2011

Ward No:

All

Recommended Proponent:

HCL Canada in partnership with Price Waterhouse Coopers, Imex Systems Inc. and Newgen Software Technologies

Contract Award Values:

From Date of Award to December 31, 2013

\$2,098,303.00 net of HST and Charges

\$2,371,082.39 including HST and Charges

\$2,135,233.13 net of HST recoveries

Number of Proposals:

One (1) formal proposal and Two (2) non-compliant

Financial Impact:

The total contract award value identified in this report is \$2,371,082.39 including HST and charges. The cost to the City is \$2,135,233.13 net of HST recoveries. The EDRMS project represents the consolidated requirements of three divisions: I&T Division, City Clerk's Office and Revenue Services Division. There is no spending anticipated in 2011. Funding for this contract is being recommended in the 2012 and 2013 capital budget submissions as summarized in the table below:

WBS #	2012 (net of HST Recoveries)	2013 (net of HST Recoveries)	Total Cost (net of HST Recoveries)
(ITD) CIT 045-04-05	\$125,200.00	\$104,800.00	\$230,000.00
(RSD) CFS 018-01	\$362,866.55	\$513,066.78	\$875,933.33
(CCO) CGV 036-01/02	\$563,833.68	\$465,466.12	\$1,029,299.80

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Total (net of HST Recoveries)	\$1,051,900.23	\$1,083,332.90	\$2,135,233.13
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