



Board-specific processes and requirements



Association of Community Centres (AOCCs) Boards of Management

The board-specific requirements set out below reflect the requirements approved by Council in September 2006.

Note: Additional information is included in the nomination process section to clarify that:

- a. the election of potential board members at an Annual General Meeting of the members is a Community-Based process, and
- b. under the provisions of the Toronto Municipal Code, Chapter 27, Council Procedures, the Community Council has delegated authority to appoint citizens to the board in compliance with City policies.

Agency profile

The Association of Community Centres (AOCCs) is comprised of 10 volunteer board-run multi-purpose facilities providing a broad range of community, recreation and social service programs to residents in the local community.

The AOCC model is a hybrid between a City agency and an independent not-for-profit community-based organization. The core administration activities are funded by the City and treated like a City agency. The program component is funded through fees, donations, and grants and treated like an independent not-for-profit community-based organization.

Board responsibilities

Each board's mandate is to manage and control the premises as a local community centre.

The responsibilities of the boards include the following specific matters:

- the overall management, operation and maintenance of the Community Centre ensuring compliance with the relevant by-laws, applicable laws and applicable City policies
- the overall development, funding and management of all Community Centre programs





- the approval of the annual administrative budget for recommendation to City Council
- the approval of the annual report for submission to City Council
- the approval of all programs including fees for the use of the facilities and programs if applicable
- the development of resources to support activities, programs and services of the Community Centre
- the hiring and evaluation of the Community Centre's Executive Director; and
- the approval of the Community Centre's Annual Financial Statements for audit purposes and receiving the report of the Auditor.

Term of office

The term of office is set by the Board but cannot exceed four years

Composition

Board composition ranges from 7 to 16 members and includes the ward Councillor:

1. 519 Church Street Community Centre
 - the Mayor or a designate appointed by the Mayor
 - 3 Councillors
 - 11 citizens
2. Applegrove Community Complex
 - the Mayor or a designate appointed by the Mayor
 - 3 Councillors
 - 10 citizens but one member may be nominated for consideration for appointment by the Toronto District School Board
3. Cecil Street Community Centre
 - the Mayor or a designate appointed by the Mayor
 - 3 Councillors
 - 11 citizens
4. Central Eglinton Community Centre
 - the Mayor or a designate appointed by the Mayor
 - 3 Councillors
 - 7 citizens
5. Eastview Neighbourhood Community Centre
 - the Mayor or a designate appointed by the Mayor
 - 3 Councillors
 - 11 citizens
6. Harbourfront Community Centre
 - the Mayor or a designate appointed by the Mayor
 - 3 Councillors
 - 8 citizens
7. Ralph Thornton Community Centre
 - the Mayor or a designate appointed by the Mayor





- 3 Councillors
- 12 citizens
- 8. Scadding Court Community Centre
 - the Mayor or a designate appointed by the Mayor
 - 3 Councillors
 - 13 citizens but one person may be nominated for consideration for appointment by the Toronto District School Board
- 9. Swansea Town Hall
 - the Mayor or a designate appointed by the Mayor
 - 3 Councillors
 - 15 citizens but six persons may be nominated for consideration for appointment as follows:
 - 1 person from the Swansea Horticultural Society,
 - 1 person from the Swansea Historical Society,
 - 1 person from the Swansea Ratepayers Association,
 - 1 person from the Swansea Seniors Association,
 - 1 person from the Swansea Parks and Recreation Community Centre Advisory Board, and
 - 1 person from the Board of Directors of the nonprofit housing building at 93 Lavinia Avenue

The composition of the Board of Community Centre 55 is yet to be determined.

Qualifications

The majority of board members must be residents in the centre's catchment area.

In addition to the general eligibility requirements set out in the Public Appointments Policy, community members are encouraged to elect board members who possess:

- an understanding of diverse neighbourhoods and communities within their catchment area
- reflect the cultural and social diversity of the community
- have knowledge and understanding of community and public service, and
- possess good communication and decision making skills.

Meetings

The Boards usually meet monthly at their respective community centre.

Remuneration

No remuneration is paid to Board members





Nomination process - community based and interest group:

Potential board members are elected at the Annual General Meeting of members of the Community Centre (Community-Based). On some boards, certain positions have been reserved for specific organizations to nominate an individual for consideration (interest group).

The names of selected nominees are forwarded to the relevant Community Council for appointment. Under delegated authority, the Community Council appoints citizen board members whose appointments comply with the Public Appointments Policy. If the Community Council wishes to make appointments that do not comply with the Policy, it must forward its recommendations to Council for approval.

Related links

- [Association of Community Centres \(AOCCs\) \(www.toronto.ca/abcc/spc-community-centres.htm\)](http://www.toronto.ca/abcc/spc-community-centres.htm)

